



Payments with process

The handling with processes has been extended/optimized within the modules for the payment.

- Payments creditors (= Outgoing payments/OP)
- Payments debtors (= Incoming payments/IP)

This description will show the possibilities for processes with outgoing payments (OP). The whole functionality is also available for incoming payments (IP).

Payments => Definitions

Definitions

Options Vorgänge (ZA) Vorgänge (ZE) SEPA - Mandate SEPA Zahlungscodes statistic codes

Vorgang - Zahlungseingänge

Process kann verwendet werden
Vorschlag für Vorgang kein
Vorgang muss angelegt sein ☒
Fenster für die Auswahl des Vorgangs automatisch öffnen ☒

Vorgang - Zahlungsausgänge

Process kann verwendet werden
Vorschlag für Vorgang kein
Vorgang muss angelegt sein ☒
Fenster für die Auswahl des Vorgangs automatisch öffnen ☐

- **Process**
 - must be used
The selection of open items with a process number is mandatory
 - can be used
You are able to select open items with or without a process number
 - can't be used
You are not able to select open items with a process number



- **Suggestion for process**

none

No suggestion of a number for the process

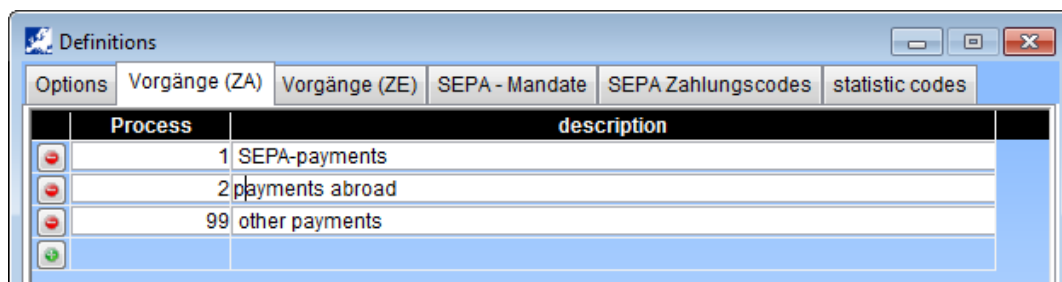
user

The user number of the currently logged in EuroFib user will be suggested as a process number

- **Only entered processes**

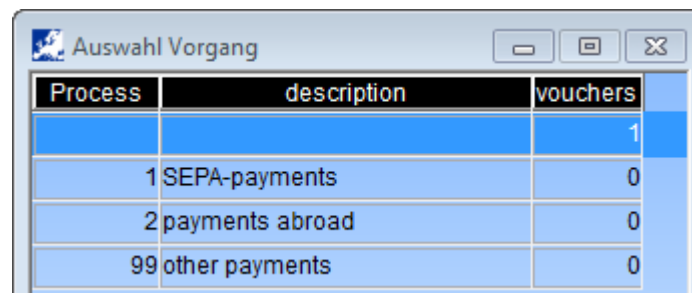
To select open items with a process number, this process number has to be entered incl. description.

Entering process number incl. description:



- **Open the selection window for the processes automatically**

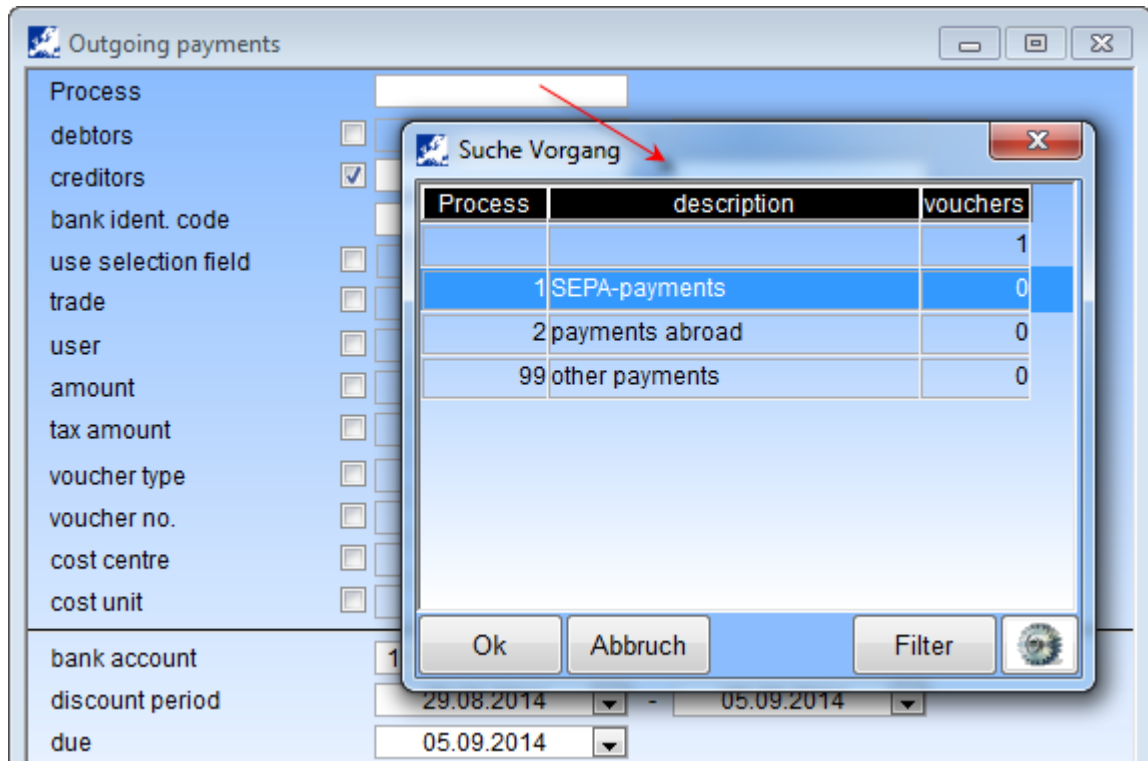
The selection window for the process numbers will be opened automatically in the whole payments module (selection, protocol, edit, ...) if you activate this option. It stays open until you close at least all payment windows.



With this window you are able to switch the process at any time. If you switch between the processes it will be considered on all opened windows of the payments module.

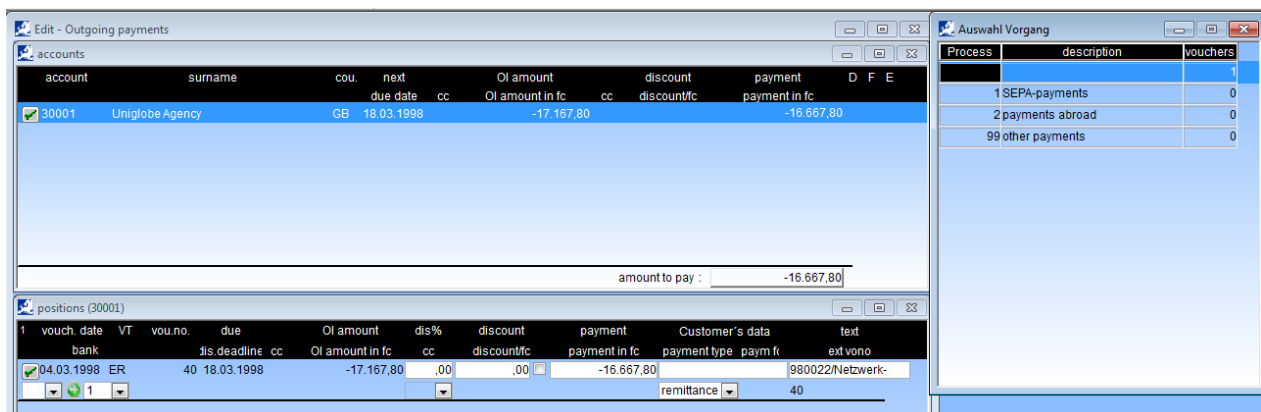


If you don't activate the selection window for the whole payments module, you are able to select the process number on each window (selection, protocol, create file, posting) **with F3**.



Payments => Edit

You are able to **open the selection window** in the **main menu** with „**Edit => Process**“.





You are able to change the chosen process afterwards – e.g. to transfer all or single open items from one process to another process.

In the top area you are able to select the desired debtor/creditor or in the bottom area you are able to select the desired open items (multi selection with STRG+left mouse button or SHIFT+left mouse button) and then just click the right mouse button. Choose “Change process” from this context menu.

85	vouch. date	VT	vou.no.	due	OI amount	dis%	discount	payment	Customer's data	text
bank					OI amount in fc	cc	discount/fc	payment in fc	payment type	paym fc
30.06.1998	ER	4484	30.07.1998	-10.000,00	2,00	-200,00	-10.000,00	remittance	MIKE Botendiens	4484
30.11.1998	BB	1	30.12.1998	47.000,00	2,00					
30.11.1998	BB	1	30.12.1998	55.555,00	2,00					
30.12.1998	ER	4474	29.01.1999	-36.000,00	2,00				MIKE Botendiens	4474
30.12.1998	ER	4487	29.01.1999	-5.000,00	2,00				MIKE Botendiens	4487
30.12.1998	ER	4494	29.01.1999	-55.555,00	2,00				MIKE Botendiens	4494

Delete range of positions

Positionen Vorgang ändern

Positions - Change status

Positions - Change bank

Positions - Change payment type

Check payment release

Advance payment

Account data

Accountsheet

Open items

Balance development

☐ all

☐ credit bal.

☒ selected

☐ inactive

☐ user defined

auf Vorgang

99

☐ inland

☐ abroad

bank

currency

amount

Process

description

1

SEPA-payments

2

payments abroad

99

other payments

,00

-

,00

OK