



Post out tax accounts

With this posting automatic all your tax accounts will be posted to a previous defined account (tax payable) during the STS creation process.

Additional the program can close the reported period automatically.

Preparation:

Basic data => Company index => Tax definition => Tax office
Tabpage „Posting automatic“

Activate „booking“ and enter the following informations for the postings:

- Contra account to your tax accounts (tax payable)
- Voucher type which should be used for the postings
- Type (posting for each tax account or one total posting on your tax payable acc.)
- Period (monthly or quarterly)

The program can close the reported period automatically if needed. (check “close periods”)

Tax office

tax office | FAOnLine | **Buchungsautomatik** | documents

number: 1 Tax office

tax office number: 09

tax number: 330/123456

contact: Hr. Mayer

Einstellungen - Stürzen der Steuerkonten

☒ booking

Konto Zahllast: 3990 Tax payable

voucher type: UB Reposting

type: pro Steuerkonto

period: month

☒ Periode sperren

Steuer codes

tax type	code	title	Proz.	account	contra-acc
turnover tax / 3 (UST)	300		0,00	3900	
turnover tax / 3 (UST)	310		10,00	3900	
turnover tax / 3 (UST)	320		20,00	3900	
input tax / 2 (VST)	200		0,00	2900	
input tax / 2 (VST)	210		10,00	2900	
input tax / 2 (VST)	220		20,00	2900	



Procedure

Reports => STS-check => Standard

Enter all your data for the STS as usual and activate „post out” additionally.

STS

notification for

tax office: 1 / Tax office

month: 07/2014

quarter: 1 2014

acc. year: 14 2014 - 2014

monthly period: 01/2014 - 12/2014

day: 01.01.2014 - 31.12.2014

evaluation acc.to: posting date

with sub companies: ☐

printout types

show previous period: ☐ Sort: posting date

control list: ☐ tolerance amount: ,00

list of accounts: ☐ accumulation: account

total sheet: ☐

form: ☒

post out: ☒

Finanzamt Online

FA-Online: ☒ C:\uva\uva_\$p.xml

Transfer to financial office: ☒

i apply for utilisation of under...: ☐

i transfer invoices: ☐

infos:

excel output: ☐



During the STS report you will get an additional window for the posting process.

In the top area you see a summary of your tax accounts.

In the bottom area you change/add data for your postings.

With a click on button "Posting" all the tax accounts will be posted to account "tax payable".

The screenshot shows a window titled "UVA - Buchungsautomatik". It contains a table with tax account data:

tax code	name	account	name	amount	Soll/Haben
320		3900	Turnover tax	400,00	debit
220		2900	Input tax	200,00	credit

Below the table, there is a summary bar showing "200,00".

Below the summary bar, there are input fields for:

- tax office: 1 09
- Konto Zahllast: 3990 Tax payable

Below these fields is an "informations" section with the following fields:

- posting date: 31.07.2014
- voucher date: 31.07.2014
- voucher type: UB Reposting
- voucher no.:
- posting text: posting tax accounts
- stack's name: posting tax accounts

At the bottom right, there is a "booking" button.

The posting will be done without tax code – that means that the tax accounts are 0,- (account sheet, balance list) but you are able to print the STS reports (summary sheet, form, ...) for this period again at any time.

The screenshot shows a window titled "Account sheet". It displays details for account "3990 Tax payable".

Fields shown:

- basic cost centre
- foreign currency
- tax code
- postdate: 01.01.2014 - 31.12.2014
- voudate
- vouchernumber

Below these fields is a table with the following columns:

postdate	voucher date	VT	vou no.	posting text	contra-acc taxcd	debit	credit
31.07.2014	31.07.2014	UB		posting tax accounts	3900		400,00
31.07.2014	31.07.2014	UB		posting tax accounts	2900	200,00	