




## Special list of sales

With this program you are able to create list of sales (gross/net) easy and fast for your customers/suppliers.

### Reports => Comparison turnover => special list of sales

In the **top area** you have to enter the basic settings for your list of sales:

- scheme Unique number for your report (automatic creation with )
- title Description for your report
- posting date posting date from/to – restriction of the period
- detail Do you need additional details a level under your customers/suppliers?



Sort	Which sort do you like?
amounts	Should the list be with gross or net amounts?
amounts *-1	Should the application calculate the amounts with * -1?
selection field	Which selection field (1-6 from real accounts) should be considered for the selection? (for details look at topic „selection real accounts“)
sales from	Do you want to see only customers/suppliers with a turnover with minimum value?

In the **bottom area** you find the following tabpages with further settings:

**tabpage „restrictions“**

debtors/creditors	Which accounts do you want to select? (from/to or only special accounts)
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Optional restrictions:

summary accounts, representative, trade, customer group, reliability, country



### tabpage „voucher types“

Enter all voucher types you want to consider on your report.

restrictions	Voucher types	Selektionen Sachkonten (Netto Umsatz)												
	<table border="1"><thead><tr><th>voucher type</th><th>title</th></tr></thead><tbody><tr><td>AR</td><td>Ausgangsrechnung</td></tr><tr><td>EG</td><td>Gutschrift Eingang</td></tr><tr><td>ER</td><td>Eingangsrechnung</td></tr><tr><td>GS</td><td>Gutschrift Ausgang</td></tr><tr><td></td><td></td></tr></tbody></table>	voucher type	title	AR	Ausgangsrechnung	EG	Gutschrift Eingang	ER	Eingangsrechnung	GS	Gutschrift Ausgang			
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### Tabpage „selection real accounts“

restrictions	Voucher types	Selektionen Sachkonten (Netto Umsatz)						
	<table border="1"><thead><tr><th>value</th><th>title</th></tr></thead><tbody><tr><td>J</td><td></td></tr><tr><td></td><td></td></tr></tbody></table>	value	title	J				
value	title							
J								

Enter the desired value for you previous defined selection field on your real accounts (1-6).



### Example (Basic data => Accounts data => Real accounts):

The selection field 3 of all p&I accounts contain the value „J“.  
So all p&I accounts will be considered on the net-report:

The screenshot shows the 'selection fields' tab in the Schmidhuber EDV software. The interface has a blue header bar with tabs: 'cost accounting', 'balance', 'selection fields', 'open items', 'Assets', and 'Informationen'. Below the header, the 'selection fields' section contains a table with two columns. The first column lists selection fields, and the second column contains their values. The row for 'net turnover' is highlighted with a red box, and its value is 'J'. There are five rows in total, with the first row being empty.

selection fields	
net turnover	J

With this you are able to control your report on account level easily.  
So it's possible to exclude informations (like discount, bonuses) if necessary.

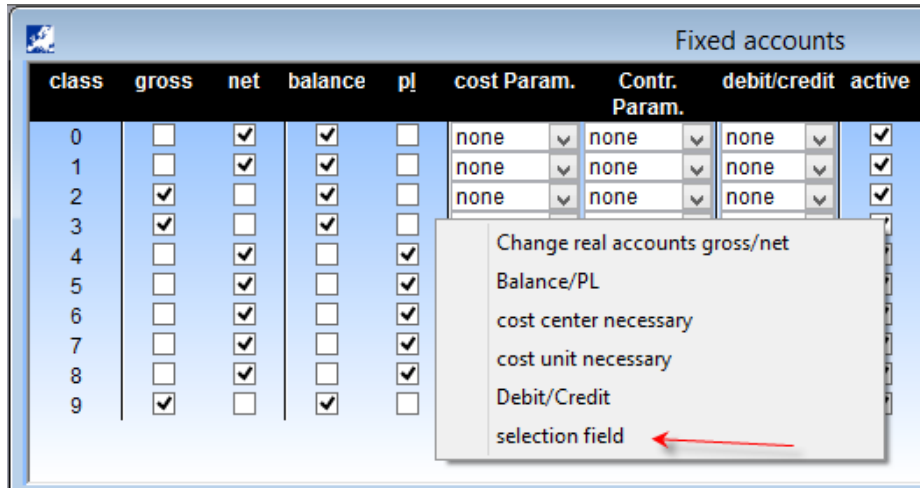
The report is available as a **print out (A4 portrait)** and as **screen report (F11)**.



Advice for the selection fields:

You are able to maintain your selection fields easy and fast with „Basic data => Company index => Fixed accounts“:

Right mouse button => Selection field



Here you are able to define a value for the desired selection field ( for all accounts of an account class) and update the accounts with „File => Start“ [F11].

Example: all accounts of classes 4-8 (p&l) should get value „J“ in selection field 3:

