



Special list of sales

With this program you are able to create list of sales (gross/net) easy and fast for your customers/suppliers.

Reports => Comparison turnover => special list of sales

The screenshot shows the 'Umsatzlisten' window with the following fields and values:

- creation**: 20.12.2017, **TN**
- change**: 20.12.2017, **TN**
- amounts**: gross
- posting date**: 00.00.0000 — 00.00.0000
- detail**: none
- Sort**: Kontonummer, Name
- Beträge *-1**:
- selection field**: 1
- Umsatz ab**: 0.00

Below the main settings, there are tabs for 'restrictions', 'Voucher types', and 'Selektionen Sachkonten'. The 'restrictions' section includes:

- Range of accounts**:
 - debtors: [] — [] <=> []
 - creditors: [] — [] <=> []
- summary accounts**:
 - Sammelkonto (Debitoren): [] — []
 - Sammelkonto (Kreditoren): [] — []
- restrictions**:
 - representative: [] — []
 - trade: [] — []
 - customer group: [] — []
 - reliability: [] — []
 - cou.: []

In the **top area** you have to enter the basic settings for your list of sales:

The screenshot shows the 'Umsatzlisten' window with the following fields and values:

- creation**: 20.12.2017, **TN**
- change**: 20.12.2017, **SV**
- amounts**: net
- posting date**: 01.01.2017 — 31.12.2017
- detail**: pro Sachkonto
- Sort**: Umsatz (absteigend), Kontonummer, Name
- Beträge *-1**:
- selection field**: 3
- Umsatz ab**: 0.00

The 'restrictions' tab is selected, showing 'Selektionen Sachkonten (Netto Umsatz)'.

- scheme Unique number for your report (automatic creation with)
- title Description for your report
- posting date posting date from/to – restriction of the period
- detail Do you need additional details a level under your customers/suppliers?



Sort	Which sort do you like?
amounts	Should the list be with gross or net amounts?
amounts *-1	Should the application calculate the amounts with * -1?
selection field	Which selection field (1-6 from real accounts) should be considered for the selection? (for details look at topic „selection real accounts“)
sales from	Do you want to see only customers/suppliers with a turnover with minimum value?

In the **bottom area** you find the following tabpages with further settings:

tabpage „restrictions“

restrictions | Voucher types | Selektionen Sachkonten (Netto Umsatz)

Range of accounts

debtors [] — [] ↔ []

creditors [] — [] ↔ []

summary accounts

Sammelkonto (Debitoren) [] — []

Sammelkonto (Kreditoren) [] — []

restrictions

representative [] — []

trade [] — []

customer group [] — []

reliability [] — []

cou. []

debtors/creditors Which accounts do you want to select?
(from/to or only special accounts)

Optional restrictions:

summary accounts, representative, trade, customer group, reliability, country



tabpage „voucher types“

Enter all voucher types you want to consider on your report.

restrictions	Voucher types	Selektionen Sachkonten (Netto Umsatz)
voucher type	title	
<input type="checkbox"/> AR	Ausgangsrechnung	
<input type="checkbox"/> EG	Gutschrift Eingang	
<input type="checkbox"/> ER	Eingangsrechnung	
<input type="checkbox"/> GS	Gutschrift Ausgang	
<input type="checkbox"/>		

Tabpage „selection real accounts“

restrictions	Voucher types	Selektionen Sachkonten (Netto Umsatz)
value	title	
<input type="checkbox"/> J		
<input type="checkbox"/>		

Enter the desired value for you previous defined selection field on your real accounts (1-6).



Example (Basic data => Accounts data => Real accounts):

The selection field 3 of all p&l accounts contain the value „J“.
So all p&l accounts will be considered on the net-report:

selection fields		
net turnover	J	

With this you are able to control your report on account level easily.
So it's possible to exclude informations (like discount, bonuses) if necessary.

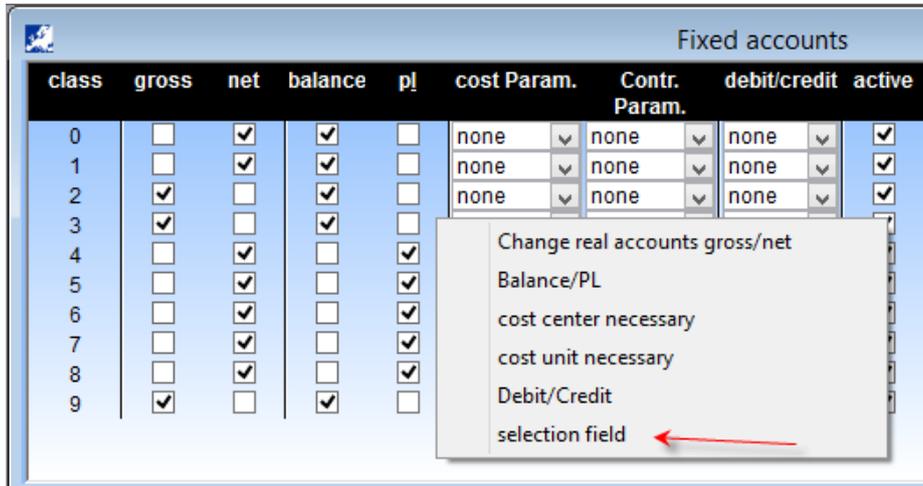
The report is available as a **print out (A4 portrait)** and as **screen report (F11)**.



Advice for the selection fields:

You are able to maintain your selection fields easy and fast with „Basic data => Company index => Fixed accounts“:

Right mouse button => Selection field



Here you are able to define a value for the desired selection field (for all accounts of an account class) and update the accounts with „File => Start“ [F11].

Example: all accounts of classes 4-8 (p&l) should get value „J“ in selection field 3:

