



Import of apportionment definitions

Cost accounting => Apportionment => Import Apportionment => Standard

Type for which apportionment type do you want to import the definition (= identifier)?

Delete fixed – all definitions from the MS excel file will be deleted and imported again

Import file Path/filename to your MS excel file
You find an example for the necessary structure of the file in our download area under <http://www.schmidhuber.com>

Sheet name of the MS excel sheet

Example after the import:

cost centre	title	divisor	percent
10101		75	31,91
10203		60	25,53
10302		65	27,66
10401		20	8,51
10402		15	6,38
divisor total		235	100,00