



DSGVO - Protocol



The new DSGVO (GDPR – general data protection regulation) protocol should help to find personal data in EuroFib in a fast and easy way.

Reports => Diverse => DSGVO Protocol

In the top area of the window you are able to search for the following data:



- name (= matchcode, form of address, title, first name, surname/company, name 2, supplement)
- address (= street, code, place, country)
- email (= email)
- phone (= phone, fax)


With a click on „search“ you start the search process.

name	address	email	phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Search

All above mentioned fields will be searched in the following programs:

- debtors & creditors basic data
- contact persons (from debtors & creditors)
- postal addresses
- invoice – addresses (delivery address  & invoice address 

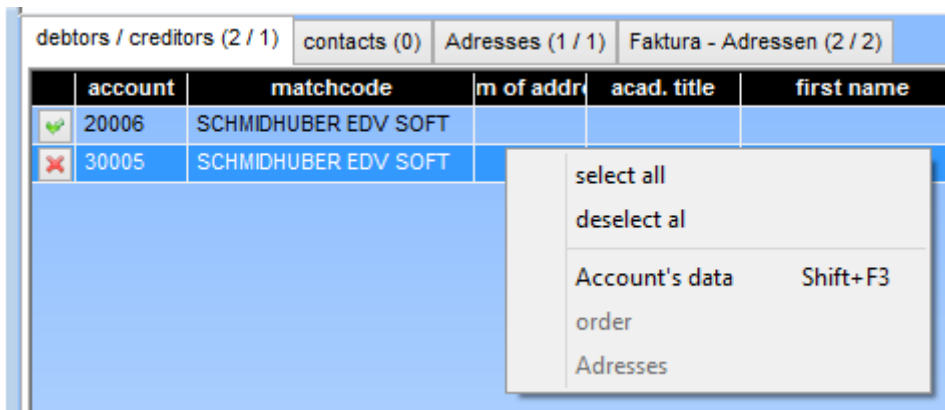
debtors / creditors (2 / 2)		contacts (0)	Adresses (1 / 1)	Faktura - Adressen (2 / 2)			
account	matchcode	m of addr	acad. title	first name	surname	name 2	
 20006	SCHMIDHUBER EDV SOFT				Schmidhuber EDV Software GmbH		
 30005	SCHMIDHUBER EDV SOFT				Schmidhuber EDV Software GmbH		



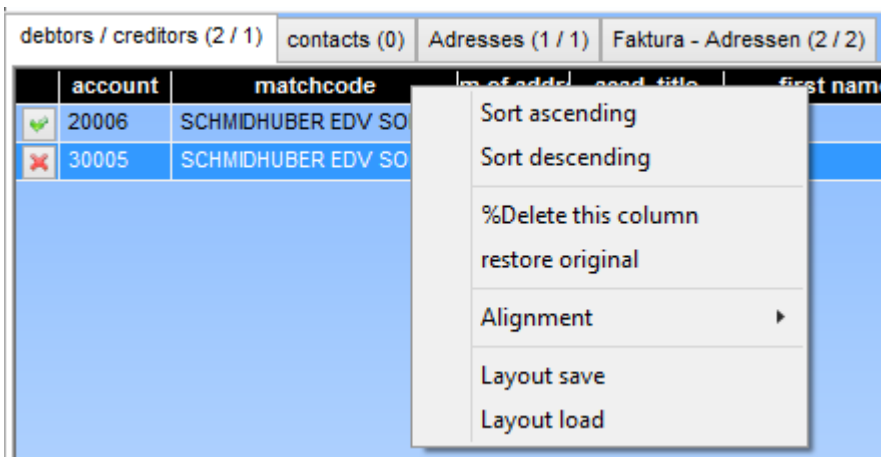
After the search all found data will be marked with a green check as „selected“. With a click you are able to change the status to a red X (unselected).

With the right mouse button you are able to select/deselect all data of the active tabpage in one step.

Additional you are able to switch to the corresponding program (e.g. accounts data, order, addresses) with the right mouse button to check details or change/delete the data.



Click with the right mouse button on a column for „save layout“ and „load layout“.





With „File => Preview“ [CTRL+A] or „File => Print“ [CTRL + P] you are able to preview/print the protocol for all selected data.

With the „flash-icon“ you are able to export this protocol (e.g. to MS Excel).

1/18 SUPPORT AT-1210 Wien, Schöpfungnergasse 22	DSGVO - Protokoll	licence: 10048/7.3.18 user: SUP	16.05.2018/13:51 page: 1/1
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name: sch /

debtors creditors

account	matchcode	name	address	eMail	Telefon / Fax
20006	SCHMIDHUBER EDV SOF	Schmidhuber EDV Software GmbH	AT-1210 Wien, Schöpfungnergasse 22	office@schmidhuber.com	+43 1 2700531

Adresses

account	matchcode	name	address	eMail	Telefon / Fax
SES		Schmidhuber EDV	AT-1210 Wien, Schöpfungnergasse 22	office@schmidhuber.com	2700531

Faktura (Adressen)

account	matchcode	name	address	Belegart / Datum / Nummer	interne AuftragsNr
		Schmidhuber EDV Software GmbH	AT-1210 Wien, Schöpfungnergasse 22	AR / 27.04.2018 / 3	122
		Schmidhuber EDV Software GmbH	AT-1210 Wien, Schöpfungnergasse 22	AR / 27.04.2018 / 3	122

Examples & advices for the search process:

You are able to search for more than one search parameter in a field. Just split them with a semicolon.

address Schöpfung;1210

The application is searching after your entered value automatically further – that means on the above example the search is like...

address Schöpfung%;1210% => result „**Schöpfungnergasse 22**“

If you want to search for a term in the middle you have to enter/add the percent sign at the beginning manually:

address %leuthn;1210 => result „**Schöpfungleuthnergasse 22**“

All entries (name, address, email, phone) will be searched **combined** – that means, if you search for name „Schmidhuber“ AND email „%schmidhuber“ BOTH values have to be there.

Our recommendation is to start with less search parameters at the beginning and then add additional ones if necessary.



If the data doesn't exist within the searched area (e.g. there is no address for contact persons) this criteria will be ignored.

Example:

We search for name „Noll“ with address „Schöpf,1210“ and phone „%2700531“.

account	acad. title	first name	surname	activity	phone	
20000	m	Thomas	Noll		+43 1 2700531 DW 1	tn@schmidhuber.com

The name and phone number is found in the contact persons.
The address has been ignored (because this data doesn't exist in contact persons).

sex	acad. title	first name	surname	phone	activity
<input checked="" type="radio"/> m <input type="radio"/> f		Thomas	Noll	+43 1 2700531 DW 14	
				tn@schmidhuber.com	

The debtor 20006 has NOT been found. The address and phone number are correct and has been found but the name „Noll“ doesn't exist in the search fields for „name“ on debtors data.

Form of address	acad. title	first name	Zuname / Firma	name 2	supplement	street	country sign	pcode / place	phone	fax	telex	eMail	tax number	tax number2	Employerno.	acc. structure ident.	active
Anrede	Titel	Vorname	Test customer	Name2	Zusatz	Schöpfleuthnergasse 22	AT Österreich	1210 Wien	01/123456789			office@kunde.at	88995588	tax number 2		<input type="checkbox"/>	<input checked="" type="checkbox"/>



Reports => Debtors/creditors data, tabpage „Basic data“

With this program you are able to print a „basic data sheet“ for the desired debtors/creditors.

example e.g.: Art 15 EU-DSGVO „right of information for the person concerned“

Debtors/ Creditors data					
Standard		Basic data		Postal addresses	
debtors	<input checked="" type="radio"/>				
creditors	<input type="radio"/>				
account			-		
New page per account	<input checked="" type="checkbox"/>				
active/inactive		Active inactive		<input type="button" value="v"/>	
selection					
address	<input checked="" type="checkbox"/>				
supplements	<input checked="" type="checkbox"/>	Reminder management	<input checked="" type="checkbox"/>		
credit insurance	<input checked="" type="checkbox"/>	Banks	<input checked="" type="checkbox"/>		
contacts	<input checked="" type="checkbox"/>	Extras	<input checked="" type="checkbox"/>		
informations	<input checked="" type="checkbox"/>	Messages	<input checked="" type="checkbox"/>		
BD-Soft /SAP	<input type="checkbox"/>	Invoice	<input type="checkbox"/>		