



Branches

The new module „branches“ within the accounting software EuroFib for Windows allows **postings/reports for several branches in a single client.**

Basic data => Company index => Branches

Here you can enter the desired branches. In our example we create our location “Loc. Vienna” and 2 branches (Graz, Salzburg).

The first line „Standard“ is entered as a default value - this is your default accounting.

Filiale	Beschreibung
0	Loc. Vienna
1	Branch Graz
2	Branch Salzburg

Basic data => Company index => Voucher types

You have to define a voucher type for each branch.

Voucher types

General | Docuware | stack | tax codes | Invoice | Cash

voucher type: ARG | creation: 17.01.2012 | SUP
change: 17.01.2012 | SUP

title: Outgoing inv. GRAZ

type of accounting: debtor related posting | construction mana. | active | acc. structure |
account: | default: debit |
contra-acc: |

foreign currency: |
voucher date | buying rate | average exch. prd |
posting date | selling rate |
fixed date | average rate |

voucher no. |
increase: | Std. |
last: | 0 |
control: |

copy from: none |

options |
copy posting text | discount entry |
selection of bank connection | costs / assignment |
archive entry | Export XML |
assignment | BEW - Beträge * -1 |

options OI clearing |
clear OI |
input invoice number |
Sort: voucher date |
display: ext vou number |

service date |
default service date |
from voucher date |

Cur. Buchung: Belegdatum |
Customer's data: none |
View: Standard |
Filiale: 1 / Branch Graz |



Special programs => System administration => Create user

A new button „Rights – Branches“ has been added.
The SUPERVISOR has to assign the rights to the users.

Is it allowed for the user to post to a specific branch?

Is it allowed for the user to report a specific branch?

Filiale Bezeichnung	Buchen	Auswertung
✓ 9002 Demoklient 0 Loc. Vienna 1 Branch Graz 2 Branch Salzburg	✓ ✓ ✓	✓ ✓ ✓



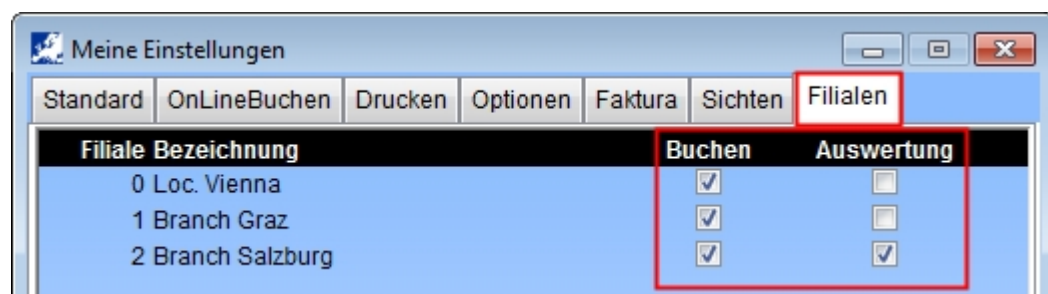
Special programs => My settings

Each user (in our example USER) has to define, which branch he wants to report and to post to.

Please notice, that the SUPERVISOR only activates the right for the user – the user has to define his own settings for the branches.

The reports within EuroFib for Windows will work with the defined settings here.

In our example the USER is allowed to post to all branches and reports will be done only for branch Salzburg.

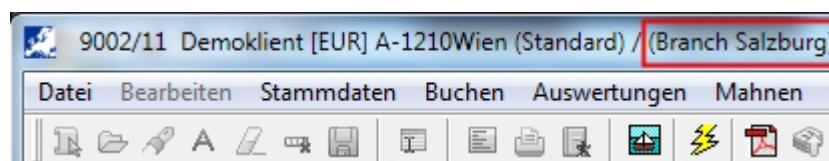




If you use the navigation menu you have to define the settings of the branches directly in this menu. The tabpage "Branches" under "My Settings" isn't visible in this case.



In the top area of the application you can see the settings of the branches (report) at any time.



In the bottom right area of the application you also see these settings.

