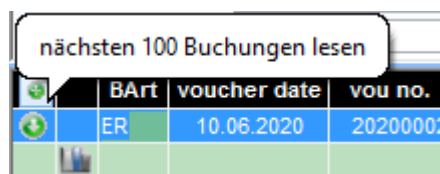# Posting online – my last postings
(green lines)

Posting => Posting online

In the bottom area you see the last 100 postings sorted in a chronological order for the currently logged in client/accounting year of your EuroFib user.

This area has been completely redesigned and several new functions were implemented.

	BArt	voucher date	vou no.	account	contra-acc	debit	credit	fcc	taxcd	posting text	cost centre
	ER	10.06.2020	20200002	30001	7000	120,00				Test supplier	100
				7000	30001		100,00		220	Test supplier	100
	ER	10.06.2020	20200001	30001	7000	1200,00				split posting	
				7000	30001		900,00		220	line 1	100
				7100	30001		100,00		220	line 2	200

At the top left corner there is a button for retrieving the next 100 postings. For each click the next 100 postings will be added to this list.

You are able to extend the posting online mask to the right side to display more columns.
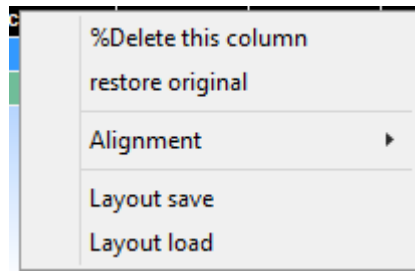
service date		10.06.2020		
monthly factoring	06.2020	-	06.2020	
quantity			,0000	

	fcc	taxcd	posting text	cost centre	cost unit	assignment	ext. voucher No.	
			Test supplier	100	- - - -		20200002	
			split posting		- - - -		20200001	

And you are able to change the width and order of the columns, delete columns and save the desired layout for later usage.

cost unit			- - - -				quantity

	BArt	voucher date	vou no.	ext. voucher No.	account	contra-acc	debit
	ER	10.06.2020	20200002	20200002	30001	7000	120,00
	ER	10.06.2020	20200001	20200001	30001	7000	1200,00

You are able to extend the postings with a click on the green arrow in the left area for each posting to see each posting line in detail.

In addition a lot of „tooltipps" has been implemented. (place the mouse cursor over a field to see detailed informations)

To change some values immediately (e.g. external voucher number, posting text, …) just make a double click on the desired line.

If you leave the posting, the application will ask if you want to save your changes (F10).

Advice:
You are able to change cost centre/cost unit only if there is no cost split!
If you have entered a splitting in the cost accounting you have to do your changes with the proven function „right mouse button => Change account lines".

Changes within the open items will be considered automatically if you have activated the corresponding checkbox under „Special programs => My settings".